



REQUEST FOR A SPECIAL PROCESS VARIANCE

SC Regulation 61-25 Retail Food Establishments

Date: _____ Permit number (if applicable): _____

1. Retail Food Establishment (RFE)/Organization Name: _____
2. Physical Address: _____
City: _____ State: _____ Zip: _____
3. If applying for multiple locations, please attach a list of facilities to this application.
4. Person in Charge (Owner) _____ Contact Telephone: () _____
5. Email Address: _____

☐ **SPECIAL PROCESS (VARIANCE): 3-502.11** ☐ **SPECIAL PROCESS (NO VARIANCE): 3-502.12**

- | | |
|------------------------------------------------------------------------|---------------------------------------------------------------------------------|
| <input type="checkbox"/> Smoking Food for Preservation | <input type="checkbox"/> Reduced Oxygen Packaging (ROP) |
| <input type="checkbox"/> Custom Processing of Animals for Personal Use | <input type="checkbox"/> Sous Vide |
| <input type="checkbox"/> Curing Food | <input type="checkbox"/> Cook / Chill |
| <input type="checkbox"/> Sprouting Seeds or Beans | <input type="checkbox"/> Preparing Food by Other Method (provide details below) |
| <input type="checkbox"/> Acidification of Food other than Sushi Rice | |

NOTE: Use "Request for a Special Process – Sushi Rice" for Sushi Rice only.

Specify "other" request: _____

Per Regulation 61-25, Section 8-103.10 - *Modifications and Waivers*

- (A) The Department may grant a variance by modifying or waiving the requirements of this regulation if, in the opinion of the Department, a health hazard or nuisance will not result from the variance. If a variance is granted, the Department shall retain the information specified under 8-103.11 in its records for the retail food establishment.

Before a variance from a requirement of this regulation is approved, the information provided by the retail food establishment requesting the variance and retained in the Department's file shall include:

- (A) A statement of the proposed variance of this regulation requirement citing relevant regulation section(s);
- (B) An analysis of the rationale for how the potential public health hazards and nuisances addressed by the relevant regulation sections will be alternatively addressed by the proposal; and
- (C) A HACCP plan if required as specified under 8-201.13(A) that includes information specified under 8-201.14 as it is relevant to the variance requested.

8-103.12 Conformance with Approved Procedures

If the Department grants a variance as specified in 8-103.10, the permit holder shall comply with the procedures that are submitted and approved as a basis for the modification or waiver, and demonstrate the effectiveness of the operation.

RFE Person in Charge (Owner)

Date

Submit application and supporting documentation to:

Food Protection Program/Variance Committee

FoodVariances@dhec.sc.gov

Division of Food Protection and Rabies Prevention
Bureau of Environmental Health Services
2600 Bull Street, Columbia, SC 29201

If you have questions, please contact us at (803) 896-0640

ACTION BY THE DEPARTMENT

The Department has reviewed the request for a variance. The variance is hereby:

☐ **APPROVED**

☐ **DENIED**

☐ **ADDITIONAL INFORMATION REQUIRED**

Comments if necessary: _____

DHEC Representative Signature

Date